



The PEC Arts Council wishes to foster & support new arts initiatives that are open to the community. We are inviting our members to submit an application for the use of the Lipson Room, Books & Company from July 15 - August 6, 2017.

Specific project conditions include:

- Priority will be given to new initiatives that compliment, not compete with an event the Arts Council currently supports.
- While applications may request all or some of the dates available, some priority will be given to applications, or combinations of applications which will make best use of the space for the time it is made available.
- Applications from any artistic medium are welcome, including the performing arts (music, theatre, spoken word, etc.).
- Applications will be accepted from individual artists/artisans/performers or groups thereof who are members in good standing of the Arts Council.
- All artists/artisans/performers participating in the event will be required to be members of the Arts Council.
- The proposed event must align with the Arts Council's mission: **to champion the arts for the economic, social, and creative benefit of The County.**
- A jury of individuals, including David Sweet of Books & Company, will select the successful event.
- Applicants will be required to meet the costs of producing their event, with the Arts Council covering the rent for the space, providing promotional opportunities through its website, Artscene, and PSAs on County 99.3FM.
- Applicants will be required to hold public liability insurance, which can be arranged through the Arts Council's provider or applicants can provide their own proof of insurance.
- Applicants may request the use the Arts Council's 17 display panels. Some conditions apply.
- Space cannot be open to the public outside of Books & Company hours of operation, and must be vacated and tidied by August 6 at 5PM.
- A commission on the sale of art and/or entrance fees must be remitted to the Arts Council, to be held in trust as seed funding for Year 2, or to be held in an Incubation Fund for new projects.

**Summer Event Application**  
Lipson Room July 15 – August 6, 2017

Member Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Preferred dates & times: \_\_\_\_\_

In a separate document, please provide answers to the following:

- Description of event:
  
- Description of how the space will be used:
  
- Who is the target audience?
  
- How does your event align with PEC Arts Council's mission?
  
- Describe your experience organizing an event of this nature.
  
- Describe the steps you will take to ensure your event is a success.

Provide a balanced budget of revenues and expenses.

Provide an artist biography and portfolio.

Deadline March 31, 2017. Submit by email to [janna@pecartscouncil.org](mailto:janna@pecartscouncil.org).